



# Education and Development Fund Guidelines

This Fund is administered by Grandparents for Grandchildren (GFGSA) to assist registered GFGSA Grandcarers to purchase items needed to support the educational and learning development needs of the children and young people they care for.

The Fund is developed as a result of successful GFGSA grant applications to philanthropic trusts and foundations.

**Prior to making a claim, please read the Eligibility and Funding Criteria as detailed below.**

**To make a claim, please do one of the following:**

1. Complete and submit an online application on the GFGSA website
2. Download the Fund application form from the GFGSA website and return the completed form to GFGSA
3. Seek a hard copy of the application form by:
  - a. emailing [contactus@gfgsa](mailto:contactus@gfgsa) or
  - b. telephone 82121937and return the completed form to GFGSA

## **Fund Eligibility**

The applicant must be a grandparent or kinship carer who is a registered GFGSA client.

The recipient child must be in the primary care of the applicant.

Each child has an annual (financial year) financial limit (as detailed in Appendix A\* listed on the GFGSA Website) to support their direct and indirect educational needs (see Funding Criteria, Examples and items list at Appendix A\*).

There is no right to receive funding and the decision of the CEO of GFGSA is final.

## **Funding Criteria and Examples**

The child or young person must be aged under 22 years old, not earning an independent income and in the primary care of a registered GFGSA client.

Funding is only provided on proof of purchase or through other arrangements approved by the CEO GFGSA.

All funding is for costs related to educational or development related activities and must be approved by the CEO GFGSA before any payment is made to the client or supplier.

Funding may be granted for the whole amount or in part (in accordance with the current table at Appendix A – Funding Limits\*) and may include:

- Education assistance e.g. digital devices, textbooks, stationery, school uniforms, sports clothing, school camps, school excursions and FLO topic equipment.
- Arts funding e.g. music lessons/instruments, dance classes/uniforms, membership fees.
- Sports activities e.g. membership fees, sports uniforms and equipment and swimming lessons.
- Personal development activities e.g. Scouts, Guides, Cadets and youth leadership.

## **Items not eligible for funding**

- Any School, medical, dental, mental health, occupational therapist treatment fees
- Costs that are recoverable from other sources e.g. DCP, NDIS, The Smith Family, Job Service Providers or the School Card System
- Items/Claims refused by the CEO GFGSA and/or are not accompanied by a completed application form.

*\*The items and annual/individual item limits may be adjusted by the CEO of GFGSA depending on available funds.*

*All limitations and criteria within these guidelines may only be changed, extended or exceeded for registered GFGSA clients with the written approval of the CEO of GFGSA.*



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## **Supporting Documentation**

- Applications must be accompanied by proof of purchase, e.g. tax invoices, receipts
- In the absence of such proof, bank statements providing the relevant supporting evidence may be accepted.
- Arrangements can be made for direct payment to the supplier.

## **Specified Items without alternatives**

Where there is a requirement to purchase a specific make, brand etc, (e.g. school related items uniforms, specific computers or club uniforms) GFGSA requires evidence from the organisation that identifies those specific requirements and the costs for such requested articles.

## **Assessment by GFGSA staff**

- The receiving GFGSA Staff Member must satisfy themselves that the client fulfils the criteria for receiving financial support by gathering sufficient information to establish there are genuine needs which can be supported within the parameters of the fund.
- Particular attention will be paid to other means of support which the client is, or should be receiving, which might preclude them from receiving financial support from GFGSA, such as NDIS, Smith Family, School Card, RTO etc.
- Applicants may be contacted by a GFGSA staff member to discuss the application, and if successful may be requested to provide a testimonial

## **Privacy and Confidentiality**

Your information will be treated with confidentiality and will not be disclosed to unauthorised persons.

## **Please note:**

1. This fund is limited.
  2. No guarantee of payment is made
  3. Claim limits may be altered at any time to enable the effective management of the fund.
  4. Claims without a completed application form will not be considered.
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